



LAERSKOOLSABIEPRIMARY

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CODE OF CONDUCT – SCHOOL RULES AND REGULATIONS

Parents and learners must take note and learners must obey Rules and Regulations.

Mission Statement

“This code of conduct has been developed and put in place by the parents, teachers and learners of SABIE PRIMARY SCHOOL, to ensure that the culture of teaching and learning can take place in an orderly and peaceful environment in which each partners in education pledges him/her to improve themselves and to enhance the good name of the school.”

The purpose of this code of conduct includes:

- Creation of a conducive learning atmosphere in and around the school premises.
- Ensuring that all learners of the school have the right to education in a safe environment.
- Ensuring that all stakeholders have the right to make positive contribution towards learning.
- The promotion of healthy consultation.
- Ensuring that all stakeholders are treated with dignity.
- The promotion of the culture of learning through quality education.
- The development and maintenance of school facilities.
- Respect for the environment in which we work an play.

We the learners commit ourselves to:

- respect every other learners' right to learn
- respect our teachers
- uphold and enhance our own personal hygiene and dignity
- honouring others and their dignity
- acknowledging the rights of others
- upholding the dignity and honour of the school
- the community
- always ding our best and carry out our duty
- respect different cultures
- show respect towards members of the opposite sex
- exercise good manners at all times
- respect and honour our country
- fear, respect and honour God
- attend school regularly
- respect time schedules and be prompt and punctual.

Personal conduct

1. A learner must conduct her/himself in a way that does not infringe on the rights of other students to learn.
2. A learner must behave in an acceptable manner inside and outside school.
3. Learners are not allowed to use bad language, fight or carry dangerous weapons at school or at any official school events.
4. No bullying, victimization, harassment, intimidation is allowed. Chewing gum is not allowed.
5. Learners must attend classes and not loiter on the school property.
6. Learners must come to school on time.
7. Any absenteeism must be followed by a letter from parents or guardian.
8. Lessons must not be interrupted.
9. Learners must be courteous, polite and loyal to the school, teachers and other learners.
10. Pornography in what ever form is not allowed at school.
11. No selling by learners without permission.

Respect our property

Learners must respect school property as well as the property of other learners.

1. No stealing will be allowed.
2. No property must be damaged.
3. No graffiti on desks, cupboards or walls inside or outside the school. Vandalism is concerned a serious offence.
4. Learners must commit themselves to good maintenance of all existing facilities and equipment.
5. Breakages by pupils will be charged to their parents. This includes damaged books.
6. No litter should be left to lie on school grounds.
7. No property may be removed from the school unless official arrangements are made ahead of time.
8. Learners are responsible for all textbooks and media books. Learners must take care of them – school cases should be firm enough to protect books. All books must be handed in when a learner leaves the school as well as at the end of each year.
9. Learners must be neat and take pride in their appearance, their school and their schoolwork. Learners must be punctual.

Visits to other schools/places/excursions

1. Letters must be issued on time to all parents concerned.
2. Parents or guardians have to sign and complete letters of indemnity.
3. Parents and the SGB should support learners and the school.
4. Payments for excursions should be made timeously and receipts collected.

Safety of Self and Others

1. No dangerous weapons of any kind are allowed onto the school premises. If any learner makes himself or herself guilty of such an offence he/she will be suspended and can ultimately be expelled from school.
2. No one has the right to assault or threaten anyone at school.
3. No gangs or gansterism are allowed at school.
4. No learners are allowed to smoke, sell or carry any drugs or alcohol on the school premises.
5. Dangerous objects or situations should be brought to the attention of the principal.
6. No toys or pets allowed onto the school premises without permission. If any learner makes himself guilty of such an offence it will be confiscated.
7. Running, playing and shouting is forbidden in classrooms, in corridors and in the hall or on pavilions. Nobody is allowed to play in the cloakrooms/toilets.
8. When the bell rings for start of school and after breaks, learners must stop playing and making a noise.
9. Learners must keep out of classrooms, off the corridors and away from motorcars during breaks and after school, unless a teacher is present.
10. As soon as a learner enters the school grounds or get on a school bus, the rules of the school apply.
11. The school prefects are there to help the learners, therefore learners should support them.
12. No learner may leave the school grounds during school hours, without permission of the Principal. Parents must give written permission for their child to leave the grounds and must be arranged with the Principal.
13. Appointments with doctors, dentists or specialists must be made after school hours.
14. Dangerous games, throwing of stones/objects, swearing, bullying or fighting is not allowed.
15. Boys and girls play in separate areas from Gr 4 upwards.
16. No playing or tampering with fire-hoses, fire-buckets or fire-extinguishers, electrical equipment or switchboards, plugs is allowed.
17. School bags/suitcases must be placed in classrooms during PT-periods as well as sports periods. School bags must not be left in corridors or cloakrooms/toilets.
18. Obey the Scholar Patrol – use Zebra crossing at all times.

Classroom rules

1. Classrooms should be kept clean at all times.
2. Furniture may not be removed from the school.
3. No one is allowed to smoke in the classrooms.
4. Teachers must be respected at all times.
5. Learners should not leave classrooms without permission.
6. Stealing is not allowed.
7. Learners should respect the local rules of a teacher in the classroom. Any rules regarded as unreasonable should be negotiated through the structures created in the school.
8. There should be no interruption to lessons.

School Uniforms

All clothing must be properly marked with learner's name!!!!

Boys

Grey shorts, grey shirt or school green gholfshirt, grey socks, black school shoes. Winter : school track suit, with grey shirt or green gholfshirt, or grey pants, grey shirt or green gholfshirt and school jersey. Green Drimac jackets are allowed.

Girls

Green school culotte, green school gholfshirt, or white shirt, white socks, black school shoes. Winter: School tracksuit, green school gholfshirt, white socks. Green Drimac Jackets are allowed. Provincial colors may be worn on Fridays. No ski-pants are allowed.

Girls may wear 1 set of earrings (studs max 5 mm) gold or silver or 1 pair of small (1 cm) golden/silver earrings without any attachment and 1 signet-ring. Hair ribbons, clips and Alice bands must be green, white or yellow.

Hair and personal hygiene

1. Learners must keep their hair neat and tidy. Boys' hair must be short and girls who have long hair must tie it back.
2. Hair must be kept natural – no hair dye or hair gel or artificial hairstyling products.
3. Nails must be cut short. No cutex is allowed.

School Hours

Monday to Fridays:

Gr 1 & 2 : 07:20 – 12:30
Gr 3: 07:20 – 13:00
Gr.4 – 7: 07:20 – 13:30

General

Arrange to fetch children behind the school. Pupils waiting in front of the school, play in the street. We cannot have a teacher there to attend to them.